



Solar Farm Community Fund



Application Form

Name of Organisations:

Broad Town Village Show - VE Day Anniversary Sub Committee

Contact Details:

<b>Title: Mr &amp; Mrs</b>	<b>Contact Name:</b> Robert and Sarah Clarke
<b>Organisation Address:</b>  c/o East Farmhouse Broad Town Road Broad Town	<b>Correspondence Address (if different)</b>        <b>Postcode:</b>
<b>Postcode:</b>	
<b>Position in Organisation:</b> Committee Member	
<b>Daytime Telephone Number:</b>	01793 731853
<b>Mobile Telephone Number:</b>	07368 516568
<b>E-mail address (please note all correspondence will be carried out via email)</b>	eastfarmhouse@gmail.com
<b>Website:</b>	www.
<b>How did you hear about the fund?</b>	Parish Council information

About your Organisation:

Please describe the main activities of your organisation:  
The Broad Town Village Show organises a village produce show and also, in previous years, the Big Gig.  
The purpose of the sub committee is the provision of a weekend of activities to recognise and celebrate the 75<sup>th</sup> Anniversary of VE Day.

When did your organisation start? The sub committee was set up on 20<sup>th</sup> September 2019

Name of your Project:

Broad Town VE Day 75<sup>th</sup> Anniversary Celebration

Please provide details and the aim of your project:

The aim of the project is to recognise and celebrate the 75<sup>th</sup> Anniversary of VE Day over the weekend of 8<sup>th</sup> to 10<sup>th</sup> May 2020 with events provided for participation by all Broad Town residents. This will coincide with the VE Day Anniversary bank holiday weekend.

The Group will aim to bring to the fore a strong focus on local and national history at the time of VE Day using costume, dance, food and displays.

Additionally it is intended that the legacy of the weekend will be the reinstatement of the annual Broad Town Show and a reinforcement of support for the assets of Broad Town: the White Horse, the Village Hall, the Church building, the School building and the Redhills Play Park.

The events of the celebratory weekend are:

Friday 8<sup>th</sup> May:

Scarecrow competition  
Set up and preparation

Saturday 9<sup>th</sup> May:

Scarecrow competition  
Village Produce Show  
Evening dance/bar

Sunday 10<sup>th</sup> May:

Scarecrow competition  
Lunchtime singer/bar  
Family Traditional Street Party (to be held in the village hall)  
Evening service and dedication

If time limited please indicate a start and end date for your project.

Start Date: 20<sup>th</sup> September 2019 start of Organising Sub Committee End Date: 31<sup>st</sup> May Review/Close of Accounts

Are you a registered charity? No

If so, please provide your registered charity number:

Do you have a constitution or governance document? Yes for the sub committee

If yes, please provide a copy of it with this application

Do you have a current Health & Safety Policy? Yes

If yes, please provide a copy of it with this application

If you work with children or vulnerable adults, are your staff/volunteers DBS checked? Yes, at least three members of the sub committee hold enhanced CRB/DBS checks, however attending children must be accompanied by adults

Do you have a safeguarding policy? TBC

If yes, please provide a copy of it with this application

**Who will deliver the project? (Consider how the project will be managed, how will local people and/or businesses be involved in making it happen)**

The Broad Town Village Show has agreed to provide funding for the majority of the events.

A volunteer sub committee has been set up to manage the organisation of the events. There is a list of additional volunteers to manage and organise the individual events for set up, during the event and clear up.

The village hall has been booked for the weekend and a band, a singer and a fish and chip van for the evening dance have also been booked.

The Church representatives have agreed to hold an evening dedication service and also arrange the scarecrow competition.

The school has expressed an interest in participation, to be confirmed.

**Who will benefit (consider the geographical area and sections of the community who will benefit)**

There will be events for all members of the community in Broad Town including school children, residents, church members and groups that use the village hall:

A free traditional family street party;

The village show will have competitions for all ages;

A family evening dance;

A free lunchtime event with singing;

Free viewing of the scarecrow competition;

Family church service.

**What needs will the project address? Consider why the project is needed, how the project will help and what evidence you have to support this.**

There have been no larger scale community events in Broad Town since 2018 and this is an opportunity for newer members of the community to meet their neighbours.

The events will encourage pride in Broad Town and showcase its facilities to the community. In particular the event is intended to focus on the continuation of a regular community event.

Families, friends and neighbours will have an opportunity to spend the day together in celebration of a national event *without the worry of costs and without having to travel outside of Broad Town.*

Previous similar events have been extremely well received and successful and have brought the community together.

**Will your project benefit the environment in any way? Explain why.**

Residents will be encouraged to remain in Broad Town to celebrate the VE Day Anniversary thus reducing car travel.

Residents will be encouraged to take pride in the village facilities and make use of them on an ongoing basis,

again reducing car travel.

The potential continuation of the village show is intended to encourage local vegetable and plant growing.

How will you monitor the success of your project?

Attendance at the event;  
Continuation of the village show;  
Continued active participation in local activities.

What is the total cost of your project including VAT?

The estimated cost of the whole event is £3,425.00  
The Broad Town Village Show will provide £1,025.00  
There will be a charge for the evening dance of £10.00 per ticket x 100 = £1,000.00

How much grant funding are you applying for? A total of £1,452.00

Cost of singer on Sunday	£362.00
Cost of Street Party on Sunday	£550.00
Insurance for the full event est:	£300.00
Decorations/Sundries	£140.00
Contingency to be returned if not used	£100.00

Please provide a summary of the main cost elements.

Cost of singer on Saturday	£425.00
Fish and chip van	£1,000.00
Village hall hire full event est:	£300.00
Theme related items	£300.00
Items as above	£1,452.00

Is your project registered for VAT? **No**

How much funding have you raised yourself toward the project costs? If so please detail how much, when and how you raised it.

The Broad Town Village Show is providing £1,025.00  
Tickets for the dance will raise £1,000.00

Is this the first time you have applied to the Community Fund and do you anticipate applying for the same or other projects in future years?

Yes, this is a one-off project group for the specific purpose of providing events to celebrate the VE Day anniversary and the group will disband when the project is complete.

If your application is successful, payment will be made by cheque or via BACS. Please provide:

Bank/Building Society name:  
Account Name/Cheque payee: Broad Town Village Show  
Sort Code: 16 33 11  
Account Number: 10094635

We are authorised to submit this application on behalf of the organisation and certify that the information enclosed is correct. We understand that we will need to obey by the terms and conditions set out by Good Energy and provide additional information if required. We understand that we will be required to monitor expenditure and to provide Good Energy and Broad Town Parish Council evidence of expenditure if requested and with reports on the progress of the project as required. We give permission for the fund to record this information in this form electronically and to share this application in full with the local Advisory Group who assist the Parish Council in determining how the money is allocated (Bank details will be redacted first). We also give permission for the fund's involvement in our project to be publicised, including any photographs of the project we provide.

Chairman

Name: *Bob Clarke*

Signature: *[Handwritten signature]*

Date: *03/02/2020*

Secretary/Committee Member

Name: *Mrs S. Clarke*

Signature: *[Handwritten signature]*

Date: *3/02/2020*